

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on Tuesday, 3rd December, 2019 at 10.00 am in the Kempe Room - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillors D Tyler (Chair), J Collop and D Whitby.

**OFFICERS:**

Jo Furner – Legal Advisor

Hema Patel – Trainee

Brian Isted – Senior Licensing Enforcement Officer.

**1        APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2        ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**3        DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4        EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

**5        APPLICATION FOR A COMBINED DRIVERS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider an application for a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Applicant introduced himself.

**6        PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7        **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Manager presented his report and responded to questions from all parties.

8        **APPLICANT'S CASE**

At the request of the Chair, the Applicant presented his case and responded to questions from all parties.

9        **SUMMING UP - LICENSING OFFICER**

The Licensing Officer summed up his case. He requested that the Panel consider the report and dispose of the matter by using one of the methods set out in his report.

10       **SUMMING UP - APPLICANT**

The Applicant summed up his case.

11       **OUTSTANDING MATTERS**

The Legal Advisor advised there were no outstanding matters.

12       **DECISION**

The meeting was adjourned and the Panel retired to make their decision.

The meeting was reconvened and the decision of the Panel was read out.

**The meeting closed at 11.02 am**